



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Market Square, Fishguard SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE
Clerk/Clerc: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

The **Minutes** of the Full Council meeting
of the Fishguard & Goodwick Town Council held at 7:00pm on Tuesday 6th October 2026.
The meeting was held in the Town Hall meeting room and was multilocal.

Cllr. S Hughes was in the Chair

Clerk: ...*Rachel Thomson*
Rachel Thomson

Minutes

PUBLIC SESSION - CLLR. S Hughes

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question. Members of the public can liaise with their local Town and County Councillors at any time, not just at meetings.

Presentation: Pembrokeshire Community Hub – A representative from Pembrokeshire gave a very interesting presentation on the work they do in the community and also took questions.

[Pembrokeshire Community Hub - Hwb Cymunedol Sir Benfro](#)

Public present.

On the evening: Representative from NPT&T and two residents (one online).

NPT&T Rep advised the Council that permission had been awarded for a new 'Welcome to Fishguard' sign at Goodwick railway station. Also have funding and hope to install a map of Goodwick on the end wall of the Lighthouse Gallery on the Parrog (awaiting consent form Crown Estates). Would like to submit a bid to the Enhancing Pembrokeshire Fund (working with TC) to pay for a map in West St car park and a low level display in Harbour Village (approx. £5k)

County councillors present.

No County Council matters updated.

STANDING ORDERS WERE ADOPTED

1. Apologies.

To formally record apologies for absence and to record the attendance of Town Councillors.
Present: Cllrs McCarney, Ley, Murphy, Warburton, Tyrrell, Molloy, Churchill, T Hughes, S Hughes, Morgan, Davidson (online) and Gwynn (online).
Apologies received: Cllr Allison (unwell) and Cllr Elcock (unwell).

2. Declarations of interest.

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.
Cllr S Hughes declared a personal and prejudicial interest in item 16.

3. Minutes of the previous meeting

To approve the minutes of the previous meeting, held on Tuesday 1st September 2026 as a

true and accurate record of the meeting.

It was resolved to accept the minutes as a true and accurate record. Proposed Cllr McCarney, seconded Cllr Churchill, unanimous.

4. Clerks report.

See supporting documents

5. Chair Update: Cllr S Hughes

Events attended: St Davids civic reception, HDUHB stakeholder reference group, Twinning meeting, Friendship circle as part of CAT engagement, and CAT public engagement sessions (28/09-01/10).

General Comments: Councillor support with initiatives – all suggestions and ideas are welcome but Councillors must be prepared to put in the work to make them happen.

6. Councillor Update

Cllr S Hughes: Proposed Cllr surgery for local residents would be the first Thursday every month, commencing 5th November 9-12 in the TC meeting room.

Cllr Murphy: Updated on local police station following Dyfed Powys data breach. Advised that staff are no longer permitted to work from home so Fishguard Police Station now busy with staff, this may impact on plans to relocate local police services.

Cllr T Hughes: 1) Advised that some Cllrs visited Lower Town Play Park to carry out maintenance, will be following up with PCC.

2) Recently met with Young lives versus cancer and Dementia UK, obtained leaflets for distribution.

3) Crimestoppers – has tried to contact regarding antisocial behaviour with no response received to date.

Cllr Tyrrell: 1) advised that the zip wire in Lota park has broken, Cllr S Hughes advised this matter is being followed up.

2) Goodwick Parrog – potential badger activity on the seafront.

3) Resident request for pedestrian crossing by boots on Fishguard Square – was advised this was ruled out as a possibility by SWTRA on a site visit.

4) Free one hour parking has commenced in Haverfordwest - was advised a request for Fishguard is in progress.

5) Speeding in Fishguard: Police rules have changed and no warnings now required prior to vehicle confiscation. So, worth reporting vehicle registrations of offending vehicles to the police.

Cllr Morgan: He and Cllr McCarney visited Manorbier for a meeting on Community halls and gathered useful information on energy conservation.

Cllr Davidson: Has received comments about the lack of Welsh language versions of Town Council documents. Clerk advised that Town Councils at present are not subject to the standards laid out in Welsh Language Measure 11 and that as a Town Council we do, where feasible, provide bi-lingual literature (eg Newsletters, some notices and posters) but acknowledges the residents comments.

Cllr Molloy: 1) Pothole in path to Lota Park – has reported to County Cllr. Was advised it can be reported on PCC website.

2) Raised concerns of antisocial behaviour, in particular outside the Co-op.

Cllr Warburton: Raised the subject of the lack of road signage on the A40 approach into town from the roundabout (towards Pendre).

Cllr Churchill: Blocked drains on Brodog Terrace and Victoria Ave are still blocked despite being reported some time ago and questioned why there has been no action. Was advised it is on the list of questions currently with PCC from the Town Council.

Cllr Ley: 1) Ford Pawb – has noted an increase in attendance.

2) Has received positive feedback about the additional information provided on the Town Council noticeboards.

3) Lantern Parade and Lands Edge Festival – reported what good events they were and how well received..

4) Welsh language – has also received comments but confirmed Town Council is exceeding the minimum requirements and will endeavour where feasible.

Cllr McCarney: Raised the subject of a Banking Hub and what Cllrs views were. Cllr Churchill advised an outside group are currently doing a survey but also noted (along with other Cllrs) the challenge of our towns meeting the challenging criteria for meeting the requirements to make a banking hub feasible.

7. Councillor Action List Update:

Update on live Action List: The action list was reviewed and updated.

8. Biodiversity Update: Cllr Morgan

Cllr Morgan provided an update on visiting the Marine Walk, for evidence of potential badger activity. The issue of felled trees not being removed will be followed up with the fire brigade to ascertain their viewpoint. Cllr Morgan also referred to the activity on the Goodwick Parrog and advised it is still to be determined if it is badgers or crows digging up the grass areas.

9. Working Group Update:

CAT Working Group: Cllr S Hughes advised that following a number of community engagement events, there is an agenda item (12) for resolution.

TC&RWG: No update.

10. Budget update and review - Clerk

The most recent Receipts & Payments report has been circulated, are there any questions or comments.

No comments or concerns were noted.

11. An opportunity to ask questions regarding the committee meetings held last month

Finance 21.09.2026

Planning 14.09.2026

Governance 15.09.2026

Events 15.09.2026

Personnel 14.09.2026

No comments or concerns were noted.

12. Community Asset Transfer of Fishguard Town Hall: Cllr S Hughes

Resolve if the Town Council should proceed with the proposed Community Asset Transfer of Fishguard Town Hall from Pembrokeshire County Council and to begin legal processes. It was confirmed that PCC cabinet have agreed to the Freehold transfer of the Town Hall to the Town Council. Cllr S Hughes updated the Council following the public engagement sessions. Although the attendance from residents was less than hoped, the feedback was in depth, useful and positive, with the feedback forms showing 98% support for the Community Asset Transfer to proceed. It was resolved to proceed with the proposed Community Asset Transfer of Fishguard Town Hall and to begin the legal process. Cllr McCarney requested a recorded vote. Proposed Cllr Ley, seconded Cllr Churchill, unanimously in favour; Cllrs McCarney, Murphy, Warburton, Tyrrell, Molloy, T Hughes, S Hughes, Morgan and Cllr Davidson (Cllr Gwynn absent from meeting when the vote took place).

13. Community Engagement Town Councillor: Cllr T Hughes

Resolve to elect a Town Councillor to act as Community Engagement Councillor to work with the Clerk to research, refine and recommend best-practice community engagement strategies for the Town Council to consider.

It was resolved that Cllr McCarney would take on the role of Community Engagement Town Councillor. Proposed Cllr McCarney, seconded Cllr Churchill, unanimous.

14. Rosslare Maritime Heritage Centre Exhibition: Cllr S Hughes

Resolve for the Town Council to formally invite the Rosslare Maritime Heritage Centre to bring their exhibition on the 120th anniversary of the Fishguard-Rosslare ferry route to Fishguard before the end of 2026.

It was resolved to formally invite the Rosslare Maritime Heritage Centre to bring their exhibition to Fishguard and Goodwick. Proposed Cllr McCarney, seconded Cllr Churchill, unanimous.

15. Rosslare Maritime Heritage Centre Exhibition hosting: Cllr S Hughes

Subject to the outcome of item 14, resolve for the Town Council to coordinate the hosting of the exhibition, including the hiring of a venue and arranging the hosting of the members of the Rosslare Maritime Heritage Centre, with consideration of a fully costed budget by the Town Council prior to commencement of the project.

It was resolved that the Town Council would coordinate the hosting of the exhibition and that a fully costed budget would be presented to the Council for consideration. Proposed Cllr Churchill, seconded Cllr McCarney, unanimous.

16. Grant Application: Fishguard & Goodwick Community Events Association.

Review this Tier 2 grant application for £1,000, this application has NOT been reviewed previously by the Finance Committee. Resolve whether to support this application and, if agreed, resolve the amount of grant awarded.

Cllr S Hughes left the room while this application was considered.

It was resolved to support this grant application for the full amount requested of £1,000. Proposed Cllr Ley, seconded Cllr Murphy, unanimous.

17. Newsletter: Autumn 2026

Review the Autumn Newsletter, prepared by the Clerk, agree any amendments and resolve to proceed with the translation, printing and circulation.

It was resolved to approve the Newsletter and to proceed with translation, printing and circulation. Proposed Cllr McCarney, seconded Cllr Ley, unanimous.

18. Policies for Annual Review

These policies have been reviewed by the Governance Committee with the recommendation they be adopted by Full Council: Review and resolve to adopt:

1) Grant Policy: Subject to two minor amendments, it was resolved to adopt this policy.

Proposed Cllr McCarney, seconded Cllr Morgan, unanimous.

2) Grant Application form: It was resolved to adopt this policy. Proposed Cllr Murphy, seconded Cllr T Hughes, unanimous.

3) Safeguarding Policy: It was resolved to adopt this policy. Proposed Cllr Molloy, seconded Cllr Morgan, unanimous.

The next item on the agenda is not open to the public as personnel details of an employee will be discussed (LGA 1972 s12A)

19. Clerks Salary:

Resolve to agree an annual point increment (SCP 27- SCP28) in the Clerks salary as outlined in the Clerks Contract of Employment section 9.2, and as recommended by the Personnel Committee following the Clerks annual appraisal, and agree this be backdated to the anniversary of the Clerks starting date 20th September 2025.

It was resolved to agree an annual point increment in the Clerks salary as recommended by the Personnel Committee. Proposed Cllr Murphy, seconded Cllr Ley, unanimous.

Date of next meeting: Tuesday 3rd November 2026

Time meeting closed: 9.07pm

Signed:

Date:

Position:

Ref: TC/26-10